

TIMOTHY W. BOLTIN

TVPI Board Member - 2009

Dynamic and results-driven human resource professional with extensive experience positively impacting organizational performance through program design, project development, and work function management. Expert in outsourcing and privatization of work functions. Utilize best practices and follow cutting edge and emerging HR trends. Top performance team leader.

RELEVANT EXPERIENCE

UNITED STATES AIR FORCE 1984-2005
Human Resource Organization Consultant, Manager and Coordinator, Suggestion Program Manager

Served as key consultant and analytical manager to more than 5,000 Air Force personnel and administered more than \$25 million in resources through high performance staff. Spearheaded outsourcing and work function privatization. Oversaw the operation's wartime personnel and equipment package deployments. Reported current activities to headquarters and disseminated critical information to more than 200 organizations. Researched competitive resources and outsourcing alternatives. Initiated authorization and led installation of a complex top-secret computer system. Updated and maintained the classified computer system.

- Managed the congressionally mandated outsourcing program to ensure execution of program objectives within targeted timelines.
- Led the complex redeployment and transition of over 4,000 personnel and corresponding pieces of equipment, which was a \$1 million accounting.
- Met shortfalls identified at the deployment site and filled needs to ensure compliance with standards.
- Played a key role in the Air Force saving \$500,000 by planning and implementing a congressionally mandated outsourcing function for a top initiative. Completed the complex project in two years.
- Planned and executed integration of documentation files for individual notation.
- Charged with coordination of community outreach social functions. Arranged lodging and organized major events for up to 100 guests. Administered budgets in excess of \$15,000 per event.

ADDITIONAL EXPERIENCE

BLUE CROSS BLUE SHIELD 2008-Present
Executive Chef and Manager

SUGARBUSH RESORT 2007-2008
Floor Supervisor

NEW ENGLAND CULINARY INSTITUTE 2006-2007
Catering Intern

SEAN AND NORA'S RESTAURANT 2005-2006
Line Cook, Banquet Set Up/Execution

EDUCATION

CENTRAL MICHIGAN UNIVERSITY, **M.S.**, Health Services Administration, 1998
REGENTS UNIVERSITY OF THE STATE OF NEW YORK, **B.S.**, History and Psychology, 1995
NEW ENGLAND CULINARY INSTITUTE, **A.S.**, Culinary Arts, 2007
COMMUNITY COLLEGE OF THE AIR FORCE, **A.S.**, Environmental Health, 1989
COMMUNITY COLLEGE OF THE AIR FORCE, **A.S.**, Personnel and Administration, 2001
ORANGEBURG-CALHOUN TECHNICAL COLLEGE, **A.S.**, Radiologic Technology, 1982

TECHNICAL EXPERTISE

Manpower and Organization Training • Leadership and Manager • Train the Trainer • 7 Habits of Highly Effective Leaders Training/Trainer • Quality Assurance Trainer • A-76/Cost Comparison Training • Professional Development Training • Supervisor's Safety Training • Manpower and Organization Manager Training